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Date: Feb 10 2023

Jardo
CHARMIE A. REGUDO
Chief, Personnel Section

February 10, 2023

To: CIVIL SERVICE COMMISSION (CSC)

Request for Publication of Vacant Positions

We hereby request the publication of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, Region VII in the CSC website:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	ACCOUNTANT III	OSEC-DENRB-A3-9-1998	19	51,357.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080	Finance Division
2	ACCOUNTANT II	OSEC-DENRB-A2-54-1998	16	39,672.00	Bachelor's degree in Commerce/ Business Administration major in Accounting	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	Finance Division
3	ADMINISTRATIVE ASSISTANT II	OSEC-DENRB-ADAS2-405-2004	8	19,744.00	Completion of two (2) years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility	Office of the Regional Executive Director
4	FOREST TECHNICIAN I	OSEC-DENRB-FORT1-680-2014	6	17,553.00	Completion of two years in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	CENRO Tagbilaran
5	FOREST TECHNICIAN I	OSEC-DENRB-FORT1-705-2014	6	17,553.00	Completion of two years in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	PENRO Siquijor
6	FORESTER II	OSEC-DENRB-FORST2-440-1998	15	36,619.00	Bachelor's Degree in Forestry	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	CENRO Talibon
7	FORESTER II	OSEC-DENRB-FORST2-763-1998	15	36,619.00	Bachelor's Degree in Forestry	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	CENRO Talibon
8	LAND MANAGEMENT OFFICER II	OSEC-DENRB-LAMO2-51-1998	15	36,619.00	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	Licenses, Patents and Deeds Division
9	LAND MANAGEMENT OFFICER I	OSEC-DENRB-LAMO1-101-2014	11	27,000.00	Bachelor's Degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Licenses, Patents and Deeds Division
10	LAND MANAGEMENT OFFICER I	OSEC-DENRB-LAMO1-26-1998	11	27,000.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	CENRO Talibon
11	SENIOR ECOSYSTEMS MANAGEMENT SPECIALIST	OSEC-DENRB-SREMS-34-1998	18	46,725.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility	Licenses, Patents and Deeds Division

*****nothing follows*****

This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE).

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 20 February 2023

- 1 Application letter (specifying the Position title and Item Number applied for and its date of publication) (For ALL applicants)
- 2 Fully accomplished Personal Data Sheet (PDS), with recent passport-size picture 9CS Form 212 Revised 2017) and Work Experience Sheet (WES). PDS and WES can be downloaded at www.csc.gov.ph or www.denr.gov.ph (For ALL applicants)
- 3 Original copy of the authenticated Certificate of Eligibility/Rating/License (with supporting documents if name appearing on Eligibility Certificate is different from name in the PDS):
- 4 Certified Photocopy of Transcript of Records and Diploma
- 5 Certified photocopy of IPCR (July to December 2022) (For government employees only)
- 6 Photocopy of Certificates of Training programs completed (For ALL applicants)
- 7 Certificate of Employment from all previous employers (if not government employee)/original Service Record (for government employees outside DENR Region VII)

By submitting these documents/records, you agree that your information will be used to process your application. Your contact details will be used to communicate with you on the details of the assessment process. Your current and previous employers, references, academic institutions where you obtained your education will also be reached for employment reference check and relevant background information the recruitment officers, members of the DENR Human Resource Merit Promotion and Selection board and authorized officials will have access to your submitted documents/records at different stages of the assessment process.

QUALIFIED APPLICANTS are advised to hand in their application personally or email it to the Personnel Section, DENR-7 Regional Office or DENR PENRO Offices in CEBU, BOHOL, NEGROS ORIENTAL and SIQUIJOR and address their Application Letters to:

CHARMIE A. REGUDO
Chief, Personnel Section
DENR REGION VII National Government Center, Sulong, Lahug, Cebu City
denrreg7recruitment@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ACCEPTED. ONLY APPLICANTS WITH COMPLETE REQUIREMENTS WILL BE SCREENED. PREVIOUS APPLICANTS TO THE POSITIONS LISTED ABOVE NEED TO RESUBMIT APPLICATIONS.