

Republic of the Philippines  
**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
Region VII, Central Visayas

**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled at the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES, Region VII** in the CSC website:

**CHARMIE A. REGUDO**

Chief, Personnel Section

**Date:**

**May 26,2022**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE VI	OSEC-DENRB-ADA6-254-2004	6	16,877.00	Completion of two years in College	4 hours relevant relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Legal Division, Regional Office
2	ADMINISTRATIVE ASSISTANT II	OSEC-DENRB-ADAS2-397-2004	8	18,998.00	Completion of two (2) years studies in college	4 hours relevant relevant training	1 year relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Administrative Division, Regional Office
3	ADMINISTRATIVE OFFICER I	OSEC-DENRB-ADOF1-493-2004	10	22,190.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) Second Level Eligibility	<b>INTERMEDIATE LEVEL</b> Has Intermediate Skill/ Working Knowledge on RA 9184 and e-procurement; and applies limited technical skills and demonstrates limited knowledge of emerging technology (e.g. IT, processes, methodologies, etc.) on procurement management related activities; Conducts property warehousing, storage and inventory of the property, plant and equipment of the office	PENRO Negros Oriental

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4	FOREST RANGER	OSEC-DENRB-FORA-706-1998	4	14,993.00	High School Graduate	None Required	None Required	None Required (MC, 11 s.96-Cat. III)	<b>BASIC LEVEL</b> Assists in the application of IEM and other related approaches to Natural Resources Management (NRM); Assists in the identification of interventions and integrating strategies across sectors ; Assists in the characterization of ecosystems and use of planning tools and procedures ; Assists in identifying and implementing appropriate resource management and restoration strategies of various ecosystems ; Assists in environmental governance activities that include transparency, accountability, participation, collaboration and functionality; Has basic knowledge on ENR laws, rules and regulations ; Has basic knowledge on surveillance, patrolling, forest fire/pest & diseases management, data gathering and preparation of spot report; Has knowledge on how to use or operate gadget (hand-held radio, camera with geo-tagging capability, satellite phones, LAWIN system); Has knowledge on the conduct of CEPA	CENRO Talibon
5	FOREST RANGER	OSEC-DENRB-FORA-714-1998	4	14,993.00	High School Graduate	None Required	None Required	None Required (MC, 11 s.96-Cat. III)	<b>BASIC LEVEL</b> Assists in the application of IEM and other related approaches to Natural Resources Management (NRM); Assists in the identification of interventions and integrating strategies across sectors ; Assists in the characterization of ecosystems and use of planning tools and procedures ; Assists in identifying and implementing appropriate resource management and restoration strategies of various ecosystems ; Assists in environmental governance activities that include transparency, accountability, participation, collaboration and functionality; Has basic knowledge on ENR laws, rules and regulations ; Has basic knowledge on surveillance, patrolling, forest fire/pest & diseases management, data gathering and preparation of spot report; Has knowledge on how to use or operate gadget (hand-held radio, camera with geo-tagging capability, satellite phones, LAWIN system); Has knowledge on the conduct of CEPA	CENRO Talibon

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6	FOREST RANGER	OSEC-DENRB-FORA-661-1998	4	14,993.00	High School Graduate	None Required	None Required	None Required (MC, 11 s.96-Cat. III)	<b>BASIC LEVEL</b> Assists in the application of IEM and other related approaches to Natural Resources Management (NRM); Assists in the identification of interventions and integrating strategies across sectors ; Assists in the characterization of ecosystems and use of planning tools and procedures ; Assists in identifying and implementing appropriate resource management and restoration strategies of various ecosystems ; Assists in environmental governance activities that include transparency, accountability, participation, collaboration and functionality; Has basic knowledge on ENR laws, rules and regulations ; Has basic knowledge on surveillance, patrolling, forest fire/pest & diseases management, data gathering and preparation of spot report; Has knowledge on how to use or operate gadget (hand-held radio, camera with geo-tagging capability, satellite phones, LAWIN system); Has knowledge on the conduct of CEPA	CENRO Talibon
7	FOREST RANGER	OSEC-DENRB-FORA-705-1998	4	14,993.00	High School Graduate	None Required	None Required	None Required (MC, 11 s.96-Cat. III)	<b>BASIC LEVEL</b> Assists in the application of IEM and other related approaches to Natural Resources Management (NRM); Assists in the identification of interventions and integrating strategies across sectors ; Assists in the characterization of ecosystems and use of planning tools and procedures ; Assists in identifying and implementing appropriate resource management and restoration strategies of various ecosystems ; Assists in environmental governance activities that include transparency, accountability, participation, collaboration and functionality; Has basic knowledge on ENR laws, rules and regulations ; Has basic knowledge on surveillance, patrolling, forest fire/pest & diseases management, data gathering and preparation of spot report; Has knowledge on how to use or operate gadget (hand-held radio, camera with geo-tagging capability, satellite phones, LAWIN system); Has knowledge on the conduct of CEPA	CENRO Talibon

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8	LAND MANAGEMENT OFFICER II	OSEC-DENRB-LAMO2-117-2014	15	35,097.00	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	<b>INTERMEDIATE LEVEL</b> Applies IEM and other related approaches to NRM; Identifies interventions and integrating strategies across sectors; Undertakes characterization of ecosystems and use of planning tools and procedures; Identifies and implements appropriate resource management and restoration strategies of various ecosystems; Facilitates/ provides technical assistance in the formulation and implementation of NRM- related plans (FLUP, CRMP, ISWMP, PAMP, IRBM, IWRM) and integration to LGU plans; Undertakes ENR accounting activities; Plans, initiates and operationalizes strategies and schemes for financing environmental projects; Implements RBME activities and environmental audit for different ENRM sites.; Undertakes environmental governance activities that include transparency, accountability, participation, collaboration and functionality; Applies mitigating measures and adaptive solutions to climate change; Undertakes social marketing and extension support activities to improve ENRM; Conducts social negotiation activities; Processes and evaluates public land applications; Processes and evaluates public land	CENRO Talibon
****nothing follows****										

This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE).

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **06 JUNE 2022**

- 1 Application letter (specifying the Position title and Item Number applied for and its date of publication) (For ALL applicants)
- 2 Fully accomplished Personal Data Sheet (PDS), with recent passport-size picture (CS Form 212 Revised 2017) and Work Experience Sheet (WES). PDS and WES can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph) or [www.denr.gov.ph](http://www.denr.gov.ph) (For ALL applicants)
- 3 Original copy of the authenticated Certificate of Eligibility/Rating/License (with supporting documents if name appearing on Eligibility Certificate is different from name in the PDS):
- 4 Certified Photocopy of Transcript of Records and Diploma
- 5 Certified photocopy of IPCR (July to December 2021) (For government employees only)
- 6 Photocopy of Certificates of Training programs completed (For ALL applicants)
- 7 \

By submitting these documents/records, you agree that your information will be used to process your application. Your contact details will be used to communicate with you on the details of the assessment process. Your current and previous employers, references, academic institutions where you obtained your education will also be reached for employment reference check and relevant background information. The recruitment officers, members of the DENR Human Resource Merit Promotion and Selection board and authorized officials will have access to your submitted documents/records at different stages of the assessment process.

**QUALIFIED APPLICANTS** are advised to hand in their application personally to the Personnel Section, DENR-7 Regional Office or DENR PENRO Offices in CEBU, BOHOL, NEGROS ORIENTAL and SIQUIJOR and address their Application Letters to:

CHARMIE A. REGUDO  
Chief, Personnel Section  
DENR, REGION VII, National Government Center, Sudlon, Lahug, Cebu City  
[denrvii@yahoo.com](mailto:denrvii@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ACCEPTED. ONLY APPLICANTS WITH COMPLETE REQUIREMENTS WILL BE SCREENED. PREVIOUS APPLICANTS TO THE POSITIONS LISTED ABOVE NEED TO RESUBMIT APPLICATIONS.**