

DENR FREEDOM OF INFORMATION (FOI) INVENTORY FOR FY2017 AND FY2018

agency_abbrv	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released	frequency_of_up_date
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entities	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
DENR	Department of Environment and Natural Resources	Memorandum Orders	Embody directives, rules, regulations, orders and/or	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division		Annually
DENR	Department of Environment and Natural Resources	Administrative Orders	Provide for the organization of bureaus and offices, as well as, those that are	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division		Annually
DENR	Department of Environment and Natural Resources	Office Circulars (includes Memo Circulars)	Contain administrative instructions which are directory, advisory or	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division		Annually
DENR	Department of Environment and Natural Resources	DENR Citizen's Charter	To promote transparency in the DENR with regard to the manner of transacting with	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Office of the Assistant Secretary for Anti-Corruption		Annually
DENR	Department of Environment and Natural Resources	Special Orders	Direct assignments and other matters affecting the	PDF	No	server2.denr.gov.ph	For agency releases only	DENR	DENR-Records Management Division		Daily
DENR	Department of Environment and Natural Resources	Memorandum	A brief, straight-forward message to Supervisors or	PDF	No	server2.denr.gov.ph	For agency releases only	DENR	DENR-Records Management Division		Daily
DENR	Department of Environment and Natural Resources	Manual	Manuals deal with systems or procedures that have been studied and are proposed	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division		Annually
DENR	Department of Environment and Natural Resources	Indorsements	These are usually messages covering	PDF	Yes	http://www.ais.denr.gov.ph	For agency releases only	DENR	DENR-Records Management Division	2016/01/01	Daily

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DENR	Department of Environment and Natural Resources	Correspondence	Letters, Communication sent, for information purposes to	PDF	Yes	http://www.ais.denr.gov.ph	For agency releases only	DENR	DENR-Records Management Division	2016/01/01	Daily
DENR	Department of Environment and Natural Resources	Management System (EMS) Manual /Policy Statements/other documented	Information and Guidelines on the Validation of the ISO	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division	2015/07/15	Annually
DENR	Department of Environment and Natural Resources	ISO 14001:2015 Certified	Certificate of Registration	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division	2016/01/28	Every three (3) years
DENR	Department of Environment and Natural Resources	Quality Management System (QMS) Manual	Information and Guidelines on the Validation of the ISO	PDF	Yes	http://www.denr.gov.ph	Public	DENR	DENR-Records Management Division	2016/12/15	Every three (3) years