ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

*Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25**, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021.***

Department/Bureau/Office: Department of Environment and Natural Resources
Region: VII, Regional Office
Address: National Government Center, Sudlon, Lahug, Cebu City, 6000

Agency Code/UACS: 10001
Organization Type: National Government Agency

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	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
PESTICIDES OR PEST REPELLENTS																											
1	10181506-IV-A01	INSECTICIDE, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	139.38	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																											
2	53131626-HS-001	LIQUID HAND SANITIZER, 500ml.	bottle	68	0	0	68	9,842.95	68	0	0	68	9,842.95	50	0	0	50	7,371.50	0	0	0	0	0.00	186.00	151.43	27157.43
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
3	12181601-AL-B04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	30	0	0	30	1,096.80	30	0	0	30	1,096.80	20	0	0	20	1,331.20	0	0	0	0	0.00	80.00	66.56	5324.80
4	12181601-AL-B03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	40	10	0	50	19,396.00	50	0	0	50	19,396.00	20	0	0	20	7,758.40	0	0	0	0	0.00	120.00	387.92	46552.40
5	51471601-AL-B01	ALCOHOL, isopropyl, 68%- 72%, 500 ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00
6	51471601-AL-B02	ALCOHOL, isopropyl, 68%-72%, rectified, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471606-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	1	0	0	1	207.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	207.75	207.75
COLOR COMPOUNDS AND DISPERSIONS																											
8	12171703-SI-P01	INK, for stamp pad	bottle	5	0	0	5	157.60	0	0	0	0	0.00	2	0	0	2	63.04	0	0	0	0	0.00	7.00	31.52	220.64
FILMS																											
9	13111203-AC-P01	ACETATE	roll	2	0	0	2	1,695.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	847.82	1695.64
10	13111203-CF-P01	CARBON FILM, A4	box	2	0	0	2	442.00	1	0	0	1	221.00	1	0	0	1	221.00	0	0	0	0	0.00	4.00	221.00	884.00
11	13111203-CF-P02	CARBON FILM, legal	box	2	0	0	2	417.04	1	0	0	1	208.52	1	0	0	1	208.52	0	0	0	0	0.00	4.00	208.52	834.08
PAPER MATERIALS AND PRODUCTS																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	3	0	0	3	251.16	3	0	0	3	251.16	2	0	0	2	167.44	0	0	0	0	0.00	8.00	83.72	669.76
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1229.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 30 April 2021	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.28	0.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	10	0	0	10	8,840.00	10	0	0	10	8,840.00	10	0	0	10	8,840.00	0	0	0	0	0.00	30.00	884.00	26520.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	10	0	0	10	15,080.00	10	0	0	10	15,080.00	10	0	0	10	15,080.00	0	0	0	0	0.00	30.00	1508.00	45240.00
19	14111509-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.86	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 75mm (2" x 3") min	pad	10	10	0	20	741.20	10	10	0	20	1,111.80	10	0	0	10	741.20	0	0	0	0	0.00	30.00	37.06	2224.20
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	30	0	0	30	1,778.40	30	0	0	30	1,778.40	20	0	0	20	1,185.60	0	0	0	0	0.00	80.00	59.28	4742.40
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	50	0	0	50	2,704.00	30	0	0	30	1,622.40	20	0	0	20	1,081.60	0	0	0	0	0.00	100.00	54.08	5408.00
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	30	0	0	30	361.20	20	0	0	20	240.80	25	0	0	25	301.00	0	0	0	0	0.00	75.00	12.04	903.00
24	14111507-PP-H01	PAPER, MULTICOPY, A4, 80 gsm	reams	250	0	0	250	34,165.20	305	0	0	305	41,681.30	210	0	0	210	28,698.60	0	0	0	0	0.00	765.00	136.66	104544.90
25	14111507-PP-H02	PAPER, MULTICOPY, Legal, 80gsm	reams	310	0	0	310	39,890.10	280	0	0	280	36,758.80	280	0	0	280	36,758.80	0	0	0	0	0.00	870.00	127.71	111127.70
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	220	0	0	220	21,617.20	245	0	0	245	24,073.70	220	0	0	220	21,617.20	0	0	0	0	0.00	685.00	98.28	67308.30
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	340	0	0	340	40,276.40	310	0	0	310	36,722.60	265	0	0	265	31,391.90	0	0	0	0	0.00	915.00	118.46	108350.90
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	28.12	0.00
29	14111523-PA-P01	PAPER, parchment	box	10	0	0	10	980.50	5	0	0	5	490.25	5	0	0	5	490.25	0	0	0	0	0.00	20.00	98.05	1961.00
30	14111518-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	10	0	0	10	556.40	0	12	0	12	556.40	0	0	0	0	0.00	0	0	0	0	0.00	20.00	55.64	1112.80
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	15	0	0	15	1,060.80	15	0	0	15	1,060.80	10	0	0	10	707.20	0	0	0	0	0.00	40.00	70.72	2828.80
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	20	0	0	20	2,236.40	15	0	0	15	1,677.30	10	0	0	10	1,118.20	0	0	0	0	0.00	45.00	101.92	4586.40
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.84	0.00
34	14111704-TPT01	TISSUE, interfolded paper towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	15	0	0	15	544.50	20	0	0	20	726.00	0	0	0	0	0.00	0	0	0	0	0.00	35.00	36.30	1270.50
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	15	0	0	15	296.55	20	0	0	20	395.60	0	0	0	0	0.00	0	0	0	0	0.00	35.00	19.78	692.55
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	5	0	0	5	481.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	96.20	481.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201602-GL-J01	GLUE, all purpose	jar	10	0	0	10	1,267.00	25	0	0	25	1,767.50	25	0	0	25	1,767.50	0	0	0	0	0.00	60.00	70.70	4652.50
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	25	0	0	25	494.00	25	0	0	25	494.00	25	0	0	25	494.00	0	0	0	0	0.00	75.00	19.76	1482.00
41	31151804-SW-S01	STAPLE WIRE, standard	box	22	5	0	27	635.07	20	0	0	20	448.20	20	0	0	20	448.20	0	0	0	0	0.00	67.00	22.41	1521.47
42	31201502-TA-E01	TAPE, electrical	roll	6	0	0	6	112.02	5	0	0	5	93.35	6	0	0	6	112.02	6	0	0	6	112.02	23.00	18.67	429.41
43	31201503-TA-M01	TAPE, masking, 24mm	roll	45	10	0	55	3,003.00	55	10	0	65	3,549.00	40	10	0	50	3,003.00	0	0	0	0	0.00	175.00	54.60	9555.00
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	50	10	0	60	5,346.00	65	20	0	85	8,061.00	55	15	0	70	7,462.00	0	0	0	0	0.00	215.00	106.60	22919.00
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	55	0	0	55	1,239.90	45	0	0	45	1,006.20	40	0	0	40	894.40	0	0	0	0	0.00	140.00	22.36	3130.40
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	65	0	0	65	655.85	35	0	0	35	353.15	40	0	0	40	403.80	0	0	0	0	0.00	140.00	10.09	1412.85
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	75	0	0	75	1,497.75	40	0	0	40	798.80	35	0	0	35	698.65	0	0	0	0	0.00	150.00	19.97	2995.52
48	31151907-TW-P01	TWINE, plastic	roll	5	0	0	5	291.20	0	0	0	0	0.00	2	0	0	2	116.48	0	0	0	0	0.00	7.00	58.24	407.68
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101804-EF-G01	ELECTRIC FAN, industrial, ground type	unit	2	0	0	2	2,219.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1109.68	2219.36
50	40101804-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	0	0	1	1,369.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1369.68	1369.68

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	0	0	1	856.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	856.86	856.86
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	1	0	0	1	674.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	674.96	674.96
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	2	0	0	2	5,064.80	2	0	0	2	5,064.80	2	0	0	2	5,064.80	0	0	0	0	0.00	6.00	2532.40	15194.40
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	323.82	0.00
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RL-P03	RULER, plastic, 450mm	piece	10	0	0	10	176.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	17.68	176.80
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	120	0	0	120	10,826.40	150	0	0	150	13,533.00	65	0	0	65	5,864.30	0	0	0	0	0.00	335.00	90.22	30223.70
58	47131604-BR-S01	BROOM, soft, bamboo	piece	10	0	0	10	1,362.40	10	0	0	10	1,362.40	10	0	0	10	1,362.40	0	0	0	0	0.00	30.00	136.24	4087.20
59	47131604-BR-T01	BROOM, stick, ring-ring	piece	5	0	0	5	91.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	18.20	91.00
60	47131828-TB-C01	CLEANER, toilet and urinal	bottle	120	0	0	120	4,992.00	65	0	0	65	2,704.00	50	0	0	50	2,080.00	0	0	0	0	0.00	235.00	41.60	9776.00
61	47131808-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.92	0.00
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	46	0	0	46	2,704.00	55	0	0	55	2,574.40	45	0	0	45	2,433.60	0	0	0	0	0.00	146.00	84.08	8112.00
64	47131803-DE-A01	DISINFECTANT SPRAY, aerosol type	can	115	0	0	115	14,830.40	105	0	0	105	13,540.80	95	0	0	95	12,251.20	0	0	0	0	0.00	315.00	128.96	40622.40
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	5	0	0	5	124.15	5	0	0	5	124.15	3	0	0	0	0.00	0	0	0	0	0.00	10.00	24.83	248.30
66	51141502-BH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00
67	73102612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	50	5	0	55	5,662.80	40	5	0	45	4,633.20	30	5	0	35	3,603.60	0	0	0	0	0.00	135.00	102.96	13889.60
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	328.76	0.00
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	45	0	0	45	5,405.40	40	0	0	40	4,804.80	30	0	0	30	3,603.60	0	0	0	0	0.00	105.00	120.12	12612.60
70	47131804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	5	0	0	5	11,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2288.00	11440.00
71	47131613-MP-H02	MOP HANDLE, heavy duty, screw type	piece	30	2	0	32	3,993.60	30	0	0	30	2,496.00	15	0	0	15	1,872.00	0	0	0	0	0.00	67.00	124.80	8361.60
72	47131619-MP-R01	MOP HEAD, made of rayon	piece	20	0	0	20	2,475.20	20	0	0	20	2,475.20	15	0	0	15	1,856.40	0	0	0	0	0.00	55.00	123.76	6806.80
73	47131501-RG-C01	RAGS, all cotton	bundle	15	0	0	15	807.30	20	0	0	20	1,076.40	10	0	0	10	538.20	0	0	0	0	0.00	45.00	53.82	2421.90
74	47131502-SC-P01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00
75	47121701-TB-P04	TRASH BAG, GPP specs, black, 940mm x 1016mm	pack	10	0	0	10	1,246.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	124.68	1246.80
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.98	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,392.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	1	0	0	1	41,392.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	41,392.00	41392.00
80	43201827-HD-002	EXTERNAL HARD DRIVE, 1 TB	piece	13	0	0	13	38,982.60	5	0	0	5	12,994.20	0	0	0	0	0.00	0	0	0	0	0.00	20.00	2598.84	51976.80
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	15	5	0	20	3,348.80	10	0	0	10	1,674.40	5	0	0	5	837.20	0	0	0	0	0.00	35.00	167.44	5860.40
82	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	15	0	0	15	1,669.50	10	0	0	10	1,113.00	5	0	0	5	556.50	0	0	0	0	0.00	30.00	111.30	3339.00
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	20	0	0	20	3,080.00	20	0	0	20	3,080.00	5	0	0	5	770.00	0	0	0	0	0.00	45.00	154.00	6930.00
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	0	0	1	38,100.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	38100.97	38100.97

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	1	0	0	1	9,191.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9191.52	9191.52
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121705-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.64	0.00
89	44122105-BF-C01	CLIP, backfold, 15mm	box	15	0	0	15	131.40	15	0	0	15	131.40	10	0	0	10	87.60	0	0	0	0	0.00	40.00	8.76	350.40
90	44122105-BF-C02	CLIP, backfold, 25mm	box	15	0	0	15	228.30	15	0	0	15	228.30	10	0	0	10	152.20	0	0	0	0	0.00	40.00	15.22	608.80
91	44122105-BF-C03	CLIP, backfold, 32mm	box	15	0	0	15	335.40	15	0	0	15	335.40	10	0	0	10	223.60	0	0	0	0	0.00	40.00	22.36	894.40
92	44122105-BF-C04	CLIP, backfold, 50mm	box	25	0	0	25	1,365.00	25	0	0	25	1,365.00	20	0	0	20	1,092.00	0	0	0	0	0.00	70.00	54.60	3822.00
93	44121601-CT-R02	CORRECTION TAPE, 8m	piece	15	0	0	15	175.20	10	0	0	10	116.80	10	0	0	10	116.80	0	0	0	0	0.00	35.00	11.68	408.80
94	44111515-DF-B01	DATA FILE BOX	piece	220	0	0	220	16,884.00	120	0	0	120	9,204.00	100	0	0	100	7,700.00	0	0	0	0	0.00	440.00	77.00	33968.00
95	44122011-DF-F01	DATA FOLDER	piece	20	0	0	20	1,372.80	20	0	0	20	1,372.80	20	0	0	20	1,372.80	0	0	0	0	0.00	60.00	68.64	4118.40
96	44121505-EN-D01	ENVELOPE, documentary, A4	box	15	5	0	20	13,461.80	10	5	0	15	10,096.35	0	10	0	10	6,730.90	0	0	0	0	0.00	45.00	672.09	30289.05
97	44121505-EN-D02	ENVELOPE, DOCUMENTARY, for legal-size document	box	30	10	0	40	37,086.40	30	20	0	50	46,358.00	5	15	0	20	18,543.20	0	0	0	0	0.00	110.00	927.18	101987.80
98	44121505-EN-X01	ENVELOPE, expanding, kraft, legal	box	35	0	0	35	25,844.00	20	0	0	20	14,768.00	20	0	0	20	14,768.00	0	0	0	0	0.00	75.00	738.40	55380.00
99	44121505-EN-X02	ENVELOPE, expanding, plastic	piece	75	0	0	75	2,286.75	20	0	0	20	609.80	20	0	0	20	609.80	0	0	0	0	0.00	115.00	30.49	3506.35
100	44121505-EN-M02	ENVELOPE, mailing	box	5	0	0	5	1,891.00	5	0	0	5	1,891.00	5	0	0	5	1,891.00	0	0	0	0	0.00	15.00	378.20	5673.00
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	5	0	0	5	2,168.40	5	0	0	5	2,168.40	5	0	0	5	2,168.40	0	0	0	0	0.00	15.00	433.68	6505.20
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10.90	0.00
103	44122118-FA-F01	FASTENER, metal, non-sharp edges	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.41	0.00
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	5	0	0	5	430.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	86.04	430.20
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	20	0	0	20	5,408.00	20	0	0	20	5,408.00	20	0	0	20	5,408.00	0	0	0	0	0.00	60.00	270.40	16224.00
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	25	0	0	25	7,797.00	25	0	0	25	7,797.00	25	0	0	25	7,797.00	0	0	0	0	0.00	75.00	311.88	23391.00
109	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	171.42	0.00
110	44122011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	143.24	0.00
111	44122027-FO-P01	FOLDER, pressboard	box	10	0	0	10	9,526.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	952.64	9526.40
112	44122011-FO-T03	FOLDER, with tab, A4	pack	10	0	0	10	2,790.00	10	0	0	10	2,790.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	279.00	5580.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	10	0	0	10	3,213.60	10	0	0	10	3,213.60	0	0	0	0	0.00	0	0	0	0	0.00	20.00	321.36	6427.20
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86.68	0.00
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	5	0	0	5	208.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	41.60	208.00
116	44121716-MA-F01	MARKER, fluorescent	set	15	10	0	25	916.90	15	5	0	20	733.20	0	0	0	0	0.00	0	0	0	0	0.00	45.00	36.66	1649.70
117	44121708-MW-B01	MARKER, whiteboard, black	piece	45	5	0	50	669.00	50	0	0	50	669.00	50	0	0	50	669.00	0	0	0	0	0.00	150.00	13.38	2007.00
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	45	0	0	45	602.10	45	0	0	45	602.10	35	0	0	35	468.30	0	0	0	0	0.00	125.00	13.38	1672.50
119	44121708-MW-B03	MARKER, whiteboard, red	piece	45	0	0	45	602.10	45	0	0	45	602.10	35	0	0	35	468.30	0	0	0	0	0.00	125.00	13.38	1672.50
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	135	0	0	135	1,212.30	125	0	0	125	1,122.50	130	0	0	130	1,167.40	0	0	0	0	0.00	390.00	8.98	3502.20
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	135	0	0	135	1,212.30	135	0	0	135	1,212.30	135	0	0	135	1,212.30	0	0	0	0	0.00	405.00	8.98	3636.90
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	35	0	0	35	314.30	40	0	0	40	359.20	35	0	0	35	314.30	0	0	0	0	0.00	110.00	8.98	987.80

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	55	0	0	55	904.40	55	0	0	55	426.80	45	0	0	45	348.20	0	0	0	0	0.00	165.00	7.76	1280.40
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	78	0	0	78	1,074.84	65	0	0	65	895.70	35	0	0	35	482.30	0	0	0	0	0.00	178.00	13.78	2452.84
125	44121706-PE-L01	PENCIL, lead, with eraser	box	5	0	0	5	103.95	2	0	0	2	41.58	0	0	0	0	0.00	0	0	0	0	0.00	7.00	20.79	145.53
126	44122037-RB-F02	RING BINDER, plastic, 30mm	bundle	5	0	0	5	1,198.95	5	0	0	5	1,198.95	0	0	0	0	0.00	0	0	0	0	0.00	10.00	239.79	2397.90
127	44122201-RU-B01	RUBBER BAND, No. 18	box	5	0	0	5	500.25	6	0	0	6	600.30	5	0	0	5	500.25	0	0	0	0	0.00	16.00	100.05	1600.80
128	44121805-SP-P01	STAMP PAD, No1	piece	3	0	2	5	174.75	5	0	0	5	174.75	3	0	0	3	104.85	0	0	0	0	0.00	13.00	34.95	454.35
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	5	0	0	5	74.10	5	0	0	5	74.10	0	0	0	0	0.00	0	0	0	0	0.00	10.00	14.82	148.22
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	10	0	15	501.45	5	0	0	5	167.15	5	0	0	5	167.15	0	0	0	0	0.00	25.00	33.43	835.75
131	44103201-DS-N01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	463.88	0.00
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	1	0	0	1	202.67	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	202.67	202.67
133	44101601-PU-F01	PUNCHER, paper, heavy duty	piece	6	0	0	6	904.80	2	0	0	2	301.60	2	0	0	2	301.60	0	0	0	0	0.00	10.00	150.80	1508.00
134	44121618-SS-S01	SCISSORS, symmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40.38	0.00
135	44121615-ST-S01	STAPLER, standard type	piece	5	0	0	5	702.00	5	0	0	5	702.00	5	0	0	5	702.00	0	0	0	0	0.00	15.00	140.40	2106.00
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	32	0	0	32	9,140.20	15	0	0	15	13,713.30	10	0	0	10	9,142.20	0	0	0	0	0.00	35.00	914.22	31997.70
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	15	0	0	15	373.50	12	0	0	12	249.00	5	0	0	5	124.50	0	0	0	0	0.00	32.00	24.90	747.00
138	44121603-TD-T01	TAPE DISPENSER, table top	piece	2	0	0	2	128.40	2	0	0	2	128.40	1	0	0	1	64.20	0	0	0	0	0.00	5.00	64.20	321.00
139	44101802-PB-M01	BINDING AND PUNCHING MACHINE, 80mm binding capacit	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9534.72	9534.72
140	44101807-CA-001	CALCULATOR, compact	unit	2	0	0	2	693.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	346.85	693.70
141	44101714-FX-M01	FACSIMILE MACHINE	unit	1	0	0	1	5,642.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5642.00	5642.00
142	44101801-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9157.60	0.00
143	44101803-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8999.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103105-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00
147	44103105-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6780.00	0.00
148	44103105-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9080.40	0.00
149	44103105-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8969.60	0.00
150	44103105-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8969.60	0.00
151	44103105-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8969.60	0.00
152	44103105-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8116.80	0.00
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	2	0	0	2	1,978.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	989.04	1978.08
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	2	0	0	2	2,058.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1029.60	2058.20
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	2	0	0	2	1,508.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	754.00	1508.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	5	0	0	5	3,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	780.00	3900.00
157	44103105-EP-B07	INK CART, EPSON C13T664100 (T6641), Black	cart	25	0	0	25	6,240.00	15	0	0	15	3,744.00	10	0	0	10	2,496.00	0	0	0	0	0.00	50.00	249.60	12480.00
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	25	0	0	25	6,240.00	15	0	0	15	3,744.00	10	0	0	10	2,496.00	0	0	0	0	0.00	50.00	249.60	12480.00
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	25	0	0	25	6,240.00	15	0	0	15	3,744.00	10	0	0	10	2,496.00	0	0	0	0	0.00	50.00	249.60	12480.00
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	25	0	0	25	6,240.00	15	0	0	15	3,744.00	10	0	0	10	2,496.00	0	0	0	0	0.00	50.00	249.60	12480.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 31 Jan 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	5	0	0	5	3,968.80	5	0	0	5	3,968.80	0	0	0	0	0.00	0	0	0	0	0.00	10.00	793.76	7937.60
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	5	0	0	5	4,752.80	5	0	0	5	4,752.80	0	0	0	0	0.00	0	0	0	0	0.00	10.00	950.56	9505.60
163	44103105-HP-B09	INK CART, HP CB351AA, (HP21), Black	cart	5	0	0	5	3,978.00	5	0	0	5	3,978.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	795.60	7956.00
164	44103105-HP-T10	INK CART, HP CB352AA, (HP22), Tri-color	cart	5	0	0	5	4,602.00	5	0	0	5	4,602.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	920.40	9204.00
165	44103105-HP-PB	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-GR	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	5	0	0	5	3,848.00	5	0	0	5	3,848.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	769.60	7696.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	5	0	0	5	4,576.00	5	0	0	5	4,576.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	915.20	9152.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP920), Black	cart	65	0	0	65	21,755.20	65	0	0	65	21,755.20	45	0	0	45	16,473.60	0	0	0	0	0.00	175.00	366.08	64064.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP920), Tri-color	cart	45	0	0	45	16,473.60	45	0	0	45	16,473.60	35	0	0	35	12,812.80	0	0	0	0	0.00	125.00	366.08	45760.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 932XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.88	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 932XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.88	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 932XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.88	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 932XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	3	0	0	3	2,268.24	3	0	0	3	2,780.40	0	0	0	0	0.00	0	0	0	0	0.00	6.00	756.08	6048.64
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	3	0	0	3	2,759.52	3	0	0	3	4,659.20	0	0	0	0	0.00	0	0	0	0	0.00	6.00	931.84	7454.72
181	44103105-HP-B40	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C40	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M40	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y40	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B40	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1366.72	0.00
186	44103105-HX-C40	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M40	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y40	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B35	INK CART, HP CN692AA, (HP704), Black	cart	45	0	0	45	16,473.60	45	0	0	45	16,473.60	40	0	0	40	14,643.20	0	0	0	0	0.00	130.00	366.08	47590.40
190	44103105-HP-T35	INK CART, HP CN693AA, (HP704), Tri-color	cart	40	0	0	40	14,643.20	40	0	0	40	14,643.20	30	0	0	30	10,982.40	0	0	0	0	0.00	110.00	366.08	40268.80
191	44103105-HP-B33	INK CART, HP CC127AA, (HP678), Black	cart	110	0	0	110	40,268.80	95	0	0	95	34,777.60	80	0	0	80	29,286.40	0	0	0	0	0.00	285.00	366.08	104332.80
192	44103105-HP-T33	INK CART, HP CC128AA, (HP678), Tricolor	cart	95	0	0	95	34,777.60	80	0	0	80	29,286.40	75	0	0	75	27,456.00	0	0	0	0	0.00	250.00	366.08	91520.00
193	44103105-HP-B42	INK CART, HP CC121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CC122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CC123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CC124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T45	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	510	0	0	510	206,856.00	465	0	0	465	188,604.00	540	0	0	540	219,024.00	0	0	0	0	0.00	1,515.00	405.60	614484.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	650	0	0	650	263,640.00	575	0	0	575	233,220.00	580	0	0	580	235,248.00	0	0	0	0	0.00	1,805.00	405.60	732108.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R25	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R27	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-R03	TONER CART, BROTHER TN-3025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-R04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1882.80	0.00
216	44103103-BR-R03	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3888.28	0.00
217	44103103-BR-R05	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3867.20	0.00
218	44103103-BR-R11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3307.38	0.00
221	44103103-HP-B18	TONER CART, HP CE285A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3932.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (#85A), Black	cart	65	5	0	70	240,240.00	35	5	0	40	137,280.00	50	0	0	50	171,600.00	0	0	0	0	0.00	140.00	3432.00	480480.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.96	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.80	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
239	44103103-HP-Y27	TONER CART, HP CB412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-P27	TONER CART, HP CB413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B08	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B08	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3344.08	0.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.20	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6034.32	0.00
247	44103103-HP-B05	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8636.50	0.00
248	44103103-HP-B07	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B01	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4086.00	0.00
250	44103103-HP-B88	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF259XC (HP59X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13196.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF352A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
253	44103103-HP-C00	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y00	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M00	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7038.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B02	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C02	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y02	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M02	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.82	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.32	0.00
266	44103103-HP-C53	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y53	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	44103103-HP-M53	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	44103103-HP-B04	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3192.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D103L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3300.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
278	44103103-SA-014	TONER CART, Samsung MLT-D1285, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.98	0.00
279	44103103-SA-021	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7289.20	0.00
280	44103103-SA-018	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3488.00	0.00
281	44103103-SA-020	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00
282	44103103-SA-012	TONER CART, SAMSUNG MLT-D209E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
283	44103103-SA-006	TONER CART, SAMSUNG MLT-D209L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00
284	44103103-SA-010	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
285	44103103-BR-015	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8370.00	0.00
286	44103103-CA-030	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-002	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00
288	45111609-PM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																											
289	50121805-PH-P01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.20	3	0	0	3	854.52	3	0	0	3	854.52	5	0	0	5	1,424.20	16.00	284.84	4557.44
PRINTED PUBLICATIONS																											
290	82101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	5	0	0	5	186.05	5	0	0	5	186.05	5	0	0	5	186.05	0	0	0	0	0.00	15.00	37.21	558.15
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8613.25	0.00
CONSUMER ELECTRONICS																											
293	82141535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	6,415.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6415.64	6415.64
FURNITURE AND FURNISHINGS																											
294	56101524-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00
295	56101524-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00
296	56101518-TN-B01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00
297	56101518-TN-B02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121403-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	15	0	0	15	555.60	5	0	0	5	185.20	0	0	0	0	0.00	0	0	0	0	0.00	20.00	37.04	740.80
299	60121403-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	20	0	0	20	788.20	10	0	0	10	394.10	0	0	0	0	0.00	0	0	0	0	0.00	30.00	38.41	1152.30
300	60121524-ER-P01	ERASER, plastic/rubber	piece	15	0	0	15	65.55	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	4.37	65.55
301	60121524-SP-G01	SIGN PEN, black	piece	160	0	0	160	3,240.80	125	0	0	125	2,532.50	145	0	0	145	2,937.70	0	0	0	0	0.00	430.00	20.26	8711.80
302	60121524-SP-G02	SIGN PEN, blue	piece	148	0	0	148	2,998.48	110	0	0	110	2,229.60	128	0	0	128	2,593.28	0	0	0	0	0.00	386.00	20.26	7820.36
303	60121524-SP-G03	SIGN PEN, red	piece	48	0	0	48	972.48	48	0	0	48	972.48	48	0	0	48	972.48	0	0	0	0	0.00	144.00	20.26	2917.44
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 31 Oct 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
14	43233025-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
15	43233406-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVALABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
3	44111908-WB-M01	White Board		1	0	0	1	4,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	4200.00		4200.00
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
5	52161506-TV-S01	SMART Television		1	0	0	1	14,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14500.00		14500.00
6	52161512-MC-M01	Microphone		1	0	0	1	13,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13750.00		13750.00
7	52161512-SP-C01	Speakers		1	0	0	1	13,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13800.00		13800.00
8	52161514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
10	45172615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
13	45121508-VC-C01	Video Conference Equipment		1	0	0	1	14,850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14850.00		14850.00
14	39112102-LB-B01	LED bulb		400	0	0	400	92,400.00	10	0	0	10	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	400.00	232.00		94800.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color		3	2	0	5	42,500.00	3	0	0	3	25,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	8500.00		68000.00
17	43212105-PP-001	Portable Printer		3	0	0	3	19,950.00	3	0	0	3	19,950.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	9950.00		39900.00
18	43211508-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00
19	43222610-HS-001	Hub/Switches		1	0	0	1	3,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3900.00		3900.00
20	43222609-NR-001	Network Routers		1	0	0	1	8,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	8900.00		8900.00
21	43222640-WA-P01	Wireless Access Point		1	0	0	1	10,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	10700.00		10700.00
22	43211711-SP-001	Scanner, Fedded		1	0	0	1	14,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14500.00		14500.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		2	0	0	2	5,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	2800.00		5600.00
24	81112306-MF-P01	Multi Function PRINTER		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue as of 30 April 2022	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
25	39121511-UP-001	UNINTERRUPTIBLE POWER SUPPLY (UPS)		2	0	0	2	6,000.00	2	0	0	2	6,000.00	2	0	0	2	6,000.00	0	0	0	0	0.00	6.00	3000.00	18000.00
26	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
27	43211711-SC-001	Scanner, Colored, Double sided, feeder type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
30	46181504-LV-001	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
31	26111507-CC-001	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
32	46181501-BPV-001	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, ____ (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel filters		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain		1	0	0	1	9,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9800.00	9800.00
36	26111709-AB-001	Auto Battery		10	0	0	10	85,000.00	4	0	0	4	81,000.00	5	0	0	5	42,500.00	3	0	0	3	25,500.00	24.00	8500.00	204000.00
37		Epson Ink , Cyan		15	0	0	15	4,275.00	8	0	0	8	2,280.00	5	0	0	5	1,425.00	0	0	0	0	0.00	28.00	285.00	7980.00
38		Epson Ink, Magenta		15	0	0	15	4,275.00	8	0	0	8	2,280.00	5	0	0	5	1,425.00	0	0	0	0	0.00	28.00	285.00	7980.00
39		Epson Ink, Yellow		15	0	0	15	4,275.00	8	0	0	8	2,280.00	5	0	0	5	1,425.00	0	0	0	0	0.00	28.00	285.00	7980.00
40		Epson Ink, Black		15	0	0	15	4,275.00	8	0	0	8	2,280.00	5	0	0	5	1,425.00	0	0	0	0	0.00	28.00	285.00	7980.00
41		External hard drive, 2Tb		10	0	0	10	72,000.00	6	0	0	6	43,200.00	0	0	0	0	0.00	0	0	0	0	0.00	16.00	7200.00	115200.00
42		Flash drive, 32 GB		10	0	0	10	6,900.00	3	0	0	3	3,290.00	5	0	0	5	3,290.00	0	0	0	0	0.00	20.00	690.00	13800.00
43		Flash drive, 64gb		14	0	0	14	11,900.00	8	0	0	8	6,800.00	5	0	0	5	4,250.00	0	0	0	0	0.00	27.00	850.00	22950.00
44		Powerbank , 25000 mah		10	0	0	10	38,000.00	2	5	0	7	26,600.00	0	0	0	0	0.00	0	0	0	0	0.00	17.00	3800.00	64600.00
45		Printer, ink tank , 4 in one color		5	0	0	5	60,000.00	2	0	0	2	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	7.00	12000.00	84000.00
46		Anti-virus, 3 users		5	0	0	5	12,500.00	3	0	0	3	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	2500.00	20000.00
47		Anti-virus , 5 users		5	0	0	5	17,000.00	3	0	0	3	10,200.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	3400.00	27200.00
48		Toner, canon		5	0	0	5	19,000.00	2	0	0	2	7,600.00	3	0	0	3	11,400.00	0	0	0	0	0.00	10.00	3800.00	38000.00
49		Toner, Sharp		5	0	0	5	22,500.00	2	0	0	2	9,000.00	3	0	0	3	13,500.00	0	0	0	0	0.00	10.00	4500.00	45000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue as of 30 April 2021	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
47		Toner, Brother		20	0	0	20	64,000.00	20	0	0	20	64,000.00	20	0	0	20	64,000.00	0	0	0	0	0.00	60.00	3200.00	192000.00

A. TOTAL		₱ 4,089,691.71
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 408,969.17
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 4,498,660.88
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

WILFREDO R. ROSERDE
Property/Supply Officer

Date Prepared: August 5, 2021

Certified Funds Available / Certified Appropriate Funds Available:

PAUL REYMON T. MACANDIL, CPA
Accountant / Budget Officer

Approved by:

PAQUITO D. MELICOR, JR., CESO IV
Head of Office/Agency