

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Instructions:
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-dbm.gov.ph).
 - 2.0 All information must be filled out accurately. Additional rows for other items may be inserted if necessary.
 - 3.0 To fill-out, cover the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary. (Please copy the link and paste in your browser)
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link.
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478248 (Globe) or 09218-2054426 (Smart), or email appcse@ps-dbm.gov.ph or visit the PS-DBM website (www.ps-dbm.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Department/Bureau/Office: DENR-PENRO - CEBU
 Region: VII
 Address: GREENBELT JAMES SUBDIVISION BANILAD MANDALUY CITY

Agency Code/UNICS: 100010500046
 Organization Type: NATIONAL

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No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year														
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
1	-	Paper, Multipurpose Sheet	ream	188	133	382	703	0.00	149,800.00	105	453	182	740	0.00	148,000.00	105	453	182	720	0.00	144,000.00	453	5	52	510	0.00	102,000.00	2873	200.00	574,800.00		
2	-	USB Hub 3.0, 6 Ports	unit	8			8	4,000.00						0.00						0.00							0.00		8	500.00	4,000.00	
3	-	Nylon Cord Straps	roll	4			4	640.00						0.00						0.00							0.00		4	160.00	640.00	
4	-	Highlighter Pen	piece	5	10	114	129	5,160.00	5,160.00	5	21	26	1,040.00	13	27	40	1,600.00	21	21	21	21	21	21	21	21	21	21	21	4	40.00	8,400.00	
5	-	Desk File Organizer Metal	piece	2			8	3,560.00		2					512.00	2												512.00		16	256.00	4,096.00
6	-	Trash Can	piece				3	749.00							0.00													0.00		3	249.00	747.00
7	-	Epson Ink 54L Black	bottle				3	945.00							630.00													630.00		10	315.00	3,150.00
8	-	Epson Ink 54L Cyan	bottle				3	945.00							630.00													630.00		10	315.00	3,150.00
9	-	Epson Ink 54L Yellow	bottle				3	945.00							630.00													630.00		10	315.00	3,150.00
10	-	Epson Ink 54L Magenta	bottle				3	945.00							630.00													630.00		10	315.00	3,150.00
11	-	Epson Ink 54L Cyan	bottle				3	945.00							630.00													630.00		10	315.00	3,150.00
12	-	Correction pen (only ball point tip)	box	1	10	2	13	158.00							0.00													0.00		13	158.00	1,950.00
13	-	Binding Ring Comb 38mm	piece	24			24	3,884.00							0.00													0.00		24	166.00	3,984.00
14	-	Epson Ink 033 Black	bottle	19	64	232	315	99,500.00		9	59	46	113	35,700.00	9	59	51	119	37,600.00		9	39	29	97	30,652.00		0.00		24	166.00	3,984.00	
15	-	Epson Ink 033 Cyan	bottle	12	65	184	261	82,476.00		12	62	176	250	79,000.00	12	62	184	258	81,238.00		12	62	176	250	79,000.00		0.00		1019	316.00	322,004.00	
16	-	Epson Ink 033 Yellow	bottle	12	65	184	261	82,476.00		12	62	176	250	79,000.00	12	62	184	258	81,238.00		12	62	176	250	79,000.00		0.00		1019	316.00	322,004.00	
17	-	Epson Ink 033 Magenta	bottle	12	65	184	261	82,476.00		12	62	176	250	79,000.00	12	62	184	258	81,238.00		12	62	176	250	79,000.00		0.00		1019	316.00	322,004.00	
18	-	Canon Ink G790 Black	bottle	17	73	51	141	74,025.00		13	63	20	96	59,000.00	12	62	184	258	81,238.00		12	62	176	250	79,000.00		0.00		430	525.00	225,990.00	
19	-	Canon Ink G790 Cyan	bottle	16	73	51	140	73,500.00		10	65	20	95	49,975.00	26	60	23	109	57,225.00		10	62	12	84	44,100.00		0.00		428	525.00	224,700.00	
20	-	Canon Ink G790 Yellow	bottle	16	73	51	140	73,500.00		10	65	20	95	49,975.00	26	60	23	109	57,225.00		10	62	12	84	44,100.00		0.00		428	525.00	224,700.00	
21	-	Canon Ink G790 Magenta	bottle	16	73	51	140	73,500.00		10	65	20	95	49,975.00	26	60	23	109	57,225.00		10	62	12	84	44,100.00		0.00		428	525.00	224,700.00	
22	-	Fastlane 128GB	piece				2	2,000.00							5,000.00													0.00		7	1,400.00	7,000.00
23	-	Binding Ring Comb 55mm	piece				6	2,100.00							0.00													0.00		12	350.00	4,200.00
24	-	Super Cloth Wiper - Bead	piece	2	7	1	10	49.00		1	1	1	3	135.00														135.00		25	45.00	1,125.00
25	-	Water wall paste	piece	1			1	189.00							49.00													49.00		4	49.00	196.00
26	-	Fine Liner Pens 0.4mm Black	box	1			1	189.00							0.00													0.00		1	189.00	189.00
27	-	Fine Liner Pens 0.4mm Blue	box	1			1	189.00							0.00													0.00		1	189.00	189.00
28	-	Sign Post Hi-Lok Point 0.7mm - Black	box	4			3	597.00		2	1	1	4	324.00	1	1	5	7	567.00		1	1	1	3	31	9,300.00		0.00		21	81.00	1,701.00
29	-	Multi Inset Offer	piece	1	25	11	37	11,190.00		1	30				9,300.00													9,300.00		155	300.00	46,950.00
30	-	Heavy Duty Sissors	piece	1			2	244.00							122.00													122.00		4	122.00	488.00
31	-	Heavy Duty Staple Remover	piece	1			1	102.00							102.00													102.00		4	102.00	408.00
32	-	Printer Scanner	unit	4			6	71,794.60							0.00													0.00		7	13,298.00	93,993.00
33	-	Ink Brother DCP-1720dw Black	bottle	1			1	389.00							389.00													389.00		3	389.00	1,167.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
34	-	Ink Brother DCI-T7200k Cyan	bottle	1			1	389.00		1			1	389.00			1	389.00						3	389.00	1,167.00		
35	-	Ink Brother DCI-T7200k Yellow	bottle	1			1	389.00		1			1	389.00			1	389.00							3	389.00	1,167.00	
36	-	Ink Brother DCI-T7200k Magenta	bottle	1			1	389.00		1			1	389.00			1	389.00							3	389.00	1,167.00	
37	-	Steel filing cabinet 4 drawers	piece	5			5	40,000.00																	5	8,000.00	40,000.00	
38	-	Executive Chair	piece	1			1	19,900.00																	2	9,950.00	19,900.00	
39	-	Chairset (Lateral (2 doors))	unit	2			2	14,700.00																	2	7,350.00	14,700.00	
40	-	Recliner Duetler	piece	10			22	4,800.00																	54	150.00	8,100.00	
41	-	Brother printer ink BT5000 Black	bottle				6	2,700.00																	6	450.00	2,700.00	
42	-	Brother printer ink BT5000 Cyan	bottle				6	2,700.00																		6	450.00	2,700.00
43	-	Brother printer ink BT5000 Yellow	bottle				6	2,700.00																		6	450.00	2,700.00
44	-	Brother printer ink BT5000 Magenta	bottle				6	2,700.00																		6	450.00	2,700.00
45	-	Envelope long plastic with holder	piece				10	890.00																	30	89.00	2,670.00	
46	-	Super Color Inkjet - Fine	piece				6	270.00																	17	45.00	765.00	
47	-	Plastic Document Filer	piece				0	0.00																	20	103.00	2,060.00	
48	-	Multic Acid	gallon	10			12	4,400.00		3			7	2,000.00		10	2,000.00								54	200.00	10,800.00	
49	-	Coffee Maker	piece				1	1,800.00																	1	1,800.00	1,800.00	
50	-	Computer Table	unit				2	2,460.00																	2	1,230.00	2,460.00	
51	-	Drinking Glass	dozen				1	280.00																	1	280.00	280.00	
52	-	Cup and Saucer	dozen				2	690.00																		2	345.00	690.00
53	-	Trauson	dozen				1	60.00																		1	60.00	60.00
54	-	Public Conditioner	gallon	1			20	10,200.00																		45	490.00	22,050.00
55	-	Toilet brush	piece	1			10	4,800.00		6			4	624.00		28	2,000.00									68	104.00	7,172.00
56	-	HP Toner 354	Cartridge	2			10	72,000.00		2			4	45,000.00		4	45,000.00									12	1,950.00	23,400.00
57	-	HP Toner 65A	Cartridge	2			2	7,800.00		2			2	3,800.00		2	3,800.00									4	3,900.00	15,900.00
58	-	Toner (Genuine T-3222) Black Tower	Cartridge	6			6	18,000.00																		6	18,000.00	108,000.00
59	-	HP Ink 600 Black	Cartridge	55			55	27,500.00		50			50	25,000.00		5	50	25,000.00								55	27,500.00	155,000.00
60	-	HP Ink 600 Colored	Cartridge	55			55	27,500.00		50			50	25,000.00		5	50	25,000.00								55	27,500.00	155,000.00
61	-	Folder, Sheet	piece	30			100	910.00								30	910.00									260	7.00	1,820.00
62	-	Staple Wire #23/10	box	6			6	510.00								6	510.00									12	85.00	1,020.00
63	-	Brown Envelope, Short	piece	5			30	1,200.00		105			15	960.00		35	960.00									535	8.00	4,280.00
64	-	Ink for Marker, Black	bottle	1			5	950.00		1			1	85.00		105	85.00									15	85.00	1,275.00
65	-	Green Pen 0.3, Black	piece	18			36	3,780.00					18	0.00		18	0.00									108	70.00	7,560.00
66	-	Folder with remover #15, Heavy duty	piece	4			4	1,800.00					4	0.00		4	1,800.00									8	450.00	3,600.00
67	-	HP Paper 300 mic 21x331mm	pack	2			2	920.00								100	48,800.00									102	488.00	49,718.00
68	-	Expanded folder, Blue, long	piece	100			100	1,600.00								100	1,600.00									200	16.00	3,200.00
69	-	Sticker paper A4, glossy	ream	3			3	1,050.00																		3	350.00	1,050.00
70	-	Sticker paper A4, matte	ream	5			5	1,750.00																		5	350.00	1,750.00
71	-	Dust pan, rigid, heavy duty	piece	10			10	2,500.00								5	1,250.00									15	250.00	3,750.00
72	-	Chemostat	piece	10			10	450.00								10	450.00									20	45.00	900.00
73	-	Foot Rug, cotton, plain	piece	15			10	4,000.00								15	1,600.00									50	160.00	8,000.00
74	-	Toilet Bag, Medium	roll	100			100	5,500.00								100	5,500.00									200	55.00	11,000.00
75	-	Water Bucket, rigid plastic, medium	piece	10			5	3,300.00								5	1,100.00									30	220.00	6,600.00
76	-	Battery solution, sulfuric acid	bottle	10			10	2,000.00								10	2,000.00									20	200.00	4,000.00
77	-	Glass Cleaner	bottle	5			10	2,250.00								10	2,250.00									50	150.00	7,500.00
78	-	Trash bin 14 liters	piece	48			48	9,600.00																		48	200.00	9,600.00

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				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount					
79		Trash bin 240 Liters	piece		10	4	14			0															14	2,500.00	35,000.00				
80		LED Bulb 5 watts	piece		10		10			0																15	100.00	1,500.00			
81		LED Bulb 9 watts	piece		10		10			0																15	125.00	1,875.00			
82		T8 LED Tubes, 8 watts, 2 ft	piece		20		20			0																40	210.00	8,400.00			
83		T8 LED Tubes, 18 watts, 4ft	piece		20		20			0																40	280.00	11,200.00			
84		Rechargeable Battery AA	piece		8		2			0																10	750.00	7,500.00			
85		Espon LX 300-11 ribbon	piece	3			3			1,755.00																44	195.00	6,800.00			
86		Ribbon Espon LX 310	piece	3			3			1,755.00																44	195.00	6,800.00			
87		Continuous paper 3 plv/ Carbonless	box	1			1			2,520.00																12	191.00	2,292.00			
88		Carbonless	piece	133	133	2413	2699			51,281.00	133	133	133	399													1000	79.28	79,280.00		
89		Folder, Sheet	piece	83	83	249	249			19,740.72	83	83	83	249														70	320.00	22,400.00	
90		Folder, Sheet	piece	4			12			84.00				12													50	7.00	350.00		
91		External Drive 3TB Fast Speed GDMVA	piece			2	2			5,500.00				0													2	2,750.00	5,500.00		
92		Folder, Expandable Green, Long without metal tab	piece			100	100			1,800.00				0														200	18.00	3,600.00	
93		HP Ink GT52 Cyan	bottle			10	10			3,170.00				5														36	317.00	11,412.00	
94		HP Ink GT52 Cyan	bottle			50	14			20,288.00				55														238	317.00	75,466.00	
95		HP Ink GT52 Yellow	bottle			50	14			20,288.00				55														238	317.00	75,466.00	
96		HP Ink GT52 Magenta	bottle			50	14			20,288.00				55														238	317.00	75,466.00	
97		PVC Cover 300 mc, A4	pack			4	4			2,080.00				0														5	512.00	2,560.00	
98		Binding Ring/Comb 35mm	piece			6	6			774.00				0														12	129.00	1,548.00	
99		Binding Ring/Comb 35mm	piece			56	56			7,284.00				8														78	129.00	10,052.00	
100		Binding Ring/Comb 15mm	piece			6	6			774.00				0														20	129.00	2,580.00	
101		Duct Tape	roll			1	1			65.00				0														1	65.00	65.00	
102		Binding Ring/Comb 8mm	piece			50	50			6,450.00				0														50	129.00	6,450.00	
103		Binding Ring/Comb 10mm	piece			100	100			900.00				8														124	5.00	620.00	
104		Binding Ring/Comb 12mm	piece			8	8			40.00				8														32	5.00	160.00	
105		Binding Ring/Comb 14mm	piece			50	50			250.00				8														74	5.00	370.00	
106		Binding Ring/Comb 16mm	piece			8	8			40.00				8														32	5.00	160.00	
107		Binding Ring/Comb 20mm	piece			8	8			40.00				8														32	5.00	160.00	
108		Scott's Tape Transparent 3mm	roll			35	35			2,275.00				2														38	65.00	2,470.00	
109		Mechanical Pencil	piece			2	2			176.00				0														2	88.00	176.00	
110		Media Clerk (x4)	pack			10	10			740.00				0														10	74.00	740.00	
111		Name Tags with String	pack			300	300			3,000.00				0														300	10.00	3,000.00	
112		PVC Binding Cover Clear Long	pack			1	1			561.00				0														1	561.00	561.00	
113		Folder Fancy, letter	piece		30	200	475			3,525.00				100														976	5.00	4,881.00	
114		Fried Book (Engineers field notes)	piece			13	13			1,430.00				2														15	110.00	1,650.00	
115		Index card (x4)	pack			50				1,050.00				0														50	21.00	1,050.00	
116		Book Paper A3	ream			15	15			11,100.00				0														15	740.00	11,100.00	
117		Notebook, 30 leaves, Non spring	piece			400	400			5,200.00				0															400	13.00	5,200.00
118		Mouse pad	piece			1	1			67.00				1															5	67.00	335.00
119		Mouse wheel	piece			16	16			4,240.00				1															21	265.00	5,565.00
120		Packaging Tape 4 inches	roll		2	2	2			342.00				6														30	67.00	2,010.00	
121		Scotch Tape 4 inches	roll		2	2	2			474.00				6														30	79.00	2,370.00	
122		OL 533 (Shape View)	box		1	1	2			220.00				1														10	330.00	1,100.00	
123		Special Paper, Sheet	pack			7	30			9,320.00				2														65	250.00	16,250.00	

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134		Special Paper, Long	pack			30	30	60	60	0.00													90	270.00	13,500.00	
135		Special Paper, A4	pack		200			200	50,000.00															200	265.00	58,300.00
136		Survey Return Envelope	piece		200	200		400	2,600.00														200	13.00	2,600.00	
137		Drafting Film 21x20	roll		5	5		10	19,200.00														5	3,840.00	19,200.00	
138		Folder, expanded, long	piece		120	120		240	2,880.00														120	24.00	2,880.00	
139		Notebook, 50 leaves, spring	piece		100	100		200	2,500.00														100	25.00	2,500.00	
140		HP Ink 932 Black	Cartridge		3	3		6	6,600.25														10	2,067.50	22,667.50	
141		HP Ink 933 Cyan	Cartridge		3	3		6	3,327.75														10	1,092.50	11,092.50	
142		HP Ink 933 Magenta	Cartridge		3	3		6	3,327.75														10	1,092.50	11,092.50	
143		HP Ink 933 Yellow	Cartridge		3	3		6	3,327.75														10	1,092.50	11,092.50	
144		HP Toner 315A	Cartridge		2	2		4	9,000.00														8	4,500.00	36,000.00	
145		Canon Ink FOC-35 Black	bottle		10	10		20	7,500.00														10	750.00	7,500.00	
146		Canon Ink FOC-35 Color	bottle		10	10		20	7,500.00														10	750.00	7,500.00	
147		Epson 141Q3 Yellow	bottle		1	1		2	350.00														1	350.00	350.00	
148		Epson 141Q3 Magenta	bottle		1	1		2	350.00														1	350.00	350.00	
149		Epson 141Q3 Cyan	bottle		1	1		2	350.00														1	350.00	350.00	
150		Epson Ink 001 Black	bottle		50	50		100	18,150.00														200	36,300.00	72,600.00	
151		Epson Ink 001 Cyan	bottle		50	50		100	18,150.00														200	36,300.00	72,600.00	
152		Epson Ink 001 Yellow	bottle		50	50		100	18,150.00														200	36,300.00	72,600.00	
153		Epson Ink 001 Magenta	bottle		50	50		100	18,150.00														200	36,300.00	72,600.00	
154		HP GT 852 Black	Cartridge		50	50		100	46,800.00														50	63.00	3,150.00	
155		HP GT 852 Color	Cartridge		50	50		100	34,150.00														50	63.00	3,150.00	
156		LED Cable Ties, EOL150L	piece		30	30		60	12,800.00														20	42.00	840.00	
157		LED Bulb 15 Watts	piece		50	50		100	12,900.00														120	215.00	25,800.00	
158		LED Bulb 20Watts	piece		20	20		40	5,700.00														82	285.00	23,370.00	
159		Exchange Plastic Bags (small)	roll		10	10		20	460.00														40	46.00	1,840.00	
160		Door Mat, Rectangular, Cotton	piece		6	6		12	528.00														12	88.00	1,056.00	
161		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
162		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
163		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
164		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
165		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
166		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
167		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
168		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	
169		Hand Gloves (7.7) Heavy duty, rubber	gloves		21	21		42	1,995.00														28	95.00	2,660.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the Year													
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount					
170		Scanner Heavy Duty	piece			1	1	1	3	3,000.00																1	3,000.00	3,000.00			
171		Anti-Virus 3 Users	piece			5	5	5	15	12,500.00																		15	2,500.00	37,500.00	
172		SD Card 32GB	piece			7	7	7	21	2,500.00																		7	370.00	2,590.00	
173		Adapter 2 Pins	piece			5	5	5	15	235.00																		5	47.00	235.00	
174		Keyboard Wireless	piece			3	3	3	9	4,125.00																		3	1,375.00	4,125.00	
175		Pen/Ballpoint	piece			22	22	22	66	1,400.00																		28	65.00	1,820.00	
176		Tire for Vehicles	piece			0	0	0	0	0.00																		4	4,000.00	16,000.00	
177		Tire for Motorcycle	piece			0	0	0	0	0.00																		2	1,200.00	2,400.00	
178		Tire (90/90-17) Tubeless	piece			2	2	2	6	5,000.00																		6	2,500.00	15,000.00	
179		Tire (80/90-17) Tubeless	piece			2	2	2	6	5,000.00																		4	2,500.00	10,000.00	
180		Tire (80/90-17) Tube Type	piece			2	2	2	6	5,000.00																		5	2,500.00	12,500.00	
181		Tire (775-17) Tube Type	piece			1	1	1	3	2,500.00																		2	2,500.00	5,000.00	
182		Motor Oil 4T	liters			2	2	2	6	1,300.00																		8	650.00	5,200.00	
183		Lacquer thinner	bottle			19	19	19	57	8,500.00																		24	450.00	10,800.00	
184		Brake fluid (Ox3)	liters			2	2	2	6	525.00																		2	262.50	1,050.00	
185		Red Lead	unit			4	4	4	12	1,040.00																		6	260.00	2,040.00	
186		Ladder Aluminum Multi-Purpose (15ft)	unit			3	3	3	9	22,500.00																		4	7,500.00	30,000.00	
187		Engine/Motor of (for multibody) 20liters/gallon	liters			3	3	3	9	2,250.00																		6	750.00	4,500.00	
188		Motor oil (for motorcycle)	liters			2	2	2	6	1,250.00																		4	625.00	2,500.00	
189		Motor oil (for motor head)	liters			4	4	4	12	1,332.00																		4	333.00	1,332.00	
190		Hydraulic Jack	piece			1	1	1	3	5,900.00																		1	9,300.00	9,300.00	
191		Trailer for rubber boat	unit			0	0	0	0	0.00																		1	250,000.00	250,000.00	
192		First Aid Kit	unit			2	2	2	6	14,000.00																		2	7,000.00	28,000.00	
193		Cylindrical Stainless Steel Tank (1200 liters)	unit			0	0	0	0	0.00																		1	28,000.00	28,000.00	
194		Diving Gears (BCD and Regulator)	unit			0	0	0	0	0.00																		4	150,000.00	600,000.00	
195		Solar Light/Fishlight	unit			2	2	2	6	5,000.00																		4	2,500.00	10,000.00	
196		Ergonomic Chair	piece			4	4	4	12	6,000.00																		4	1,500.00	6,000.00	
197		Solution for Calibration of water quality monitor	set			1	1	1	3	8,000.00																		1	8,000.00	8,000.00	
198		Clearance to transport of Forest Products	pad			0	0	0	0	0.00																		1	8,000.00	8,000.00	
199		Discharge Permit	pad			0	0	0	0	0.00																		50	370.00	18,500.00	
200		Boilers	yards			6	6	6	18	19,200.00																		6	3,200.00	19,200.00	
201		Samocak	piece			6	6	6	18	2,100.00																		6	350.00	2,100.00	
202		Footing Bed Nylon Type	piece			5	5	5	15	22,500.00																		5	4,500.00	22,500.00	
203		Bluetooth Speaker karaoke type microphone and remote	unit			3	3	3	9	90,000.00																		3	30,000.00	90,000.00	
204		Fishlight Heavy duty	unit			6	6	6	18	36,000.00																		6	6,000.00	36,000.00	
205		Fertilizer	liters			3	3	3	9	1,800.00																		3	600.00	1,800.00	
206		Insecticide	liters			3	3	3	9	1,800.00																			3	600.00	1,800.00
207		Frangible	liters			3	3	3	9	1,800.00																			3	600.00	1,800.00
208		PVC file box 5' long	piece			6	6	6	18	2,700.00																			6	450.00	2,700.00
209		Reinforced Headlamp	unit			10	10	10	30	15,000.00																		10	1,500.00	15,000.00	
210		Disposable Gloves	box			1	1	1	3	60.00																		2	60.00	120.00	
211		Camera lens 87mm 35mm F/4.5 4.5/5.6	unit			1	1	1	3	30,000.00																		1	30,000.00	30,000.00	
212		Body Camera	unit			1	1	1	3	35,000.00																		1	35,000.00	35,000.00	
213		Hand Held Radio	unit			1	1	1	3	20,000.00																		1	20,000.00	20,000.00	
214		SD Card 256GB	piece			2	2	2	6	6,000.00																		4	1,500.00	6,000.00	
215		Phone	unit			1	1	1	3	100,000.00																		1	100,000.00	100,000.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year										
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
262		Repair and Maintenance of 1P Motor Vehicle - Corno Cabu	unit			1	1	80,000.00							0	0.00									1	80,000.00	80,000.00	
263		Quarterly Assessment	lot			1	1	200,000.00							0	0.00									1	200,000.00	200,000.00	
264		Repair and Maintenance Corno Office Building	lot			1	1	100,000.00							0	0.00									1	100,000.00	100,000.00	
265		Supplies and materials for COVID-19 Health and Wellness	lot			1	1	100,000.00							0	0.00									1	100,000.00	100,000.00	
266		Fuel and consumption of Corno Cabu City	lot			1	1	54,000.00							0	0.00									1	54,000.00	54,000.00	
A. TOTAL																											12,716,333.92	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												1,275,932.39
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if applicable)																												
D. GRAND TOTAL (A + B + C)																												14,015,266.31
E. APPROVED BUDGET BY THE AGENCY HEAD																												
In Figures and Words:																												


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


MARIA LEONOR
Property/Supply Officer

Date Prepared: July 27, 2023

Certified Funds Available / Certified Appropriate Funds Available:


ASUNCION B. RUBIO
Accountant / Budget Officer

Approved by:


JOSE ANTHONY E. COLLIS
Head of Office/Agency