

DENR PENRO SIQUIJOR Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Travelling Expenses-Local	PENRO SIQUIJOR	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	2,617	2,617		
	Training Expenses	PENRO SIQUIJOR	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	212	212		
	ICT Office Supplies Expenses	PENRO SIQUIJOR	Shopping	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	830	830		
	Office Supplies Expenses	PENRO SIQUIJOR	Shopping	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	880	880		
	Accountable Forms	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A			GoP	40	40		
	Animal/Zoological Supplies Expenses	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	30	30		
	Drugs and Medicine Expenses	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	50	50		
	Medical, Dental and Laboratory Supplies Expenses	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	50	50		
	Fuel Oil and Lubricants Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A			GoP	800	800		
	Office Equipment	PENRO SIQUIJOR	Shopping	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	200	200		
	Information and Communications Technology Equipment	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	185	185		
	Communications Equipment	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	10	10		
	Furniture and Fixture	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	25	25		
	Other Supplies and Materials Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	840	840		
	Water Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	245	245		
	Electricity Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	695	695		
	Postage and Courier Services	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	172	172		
	Mobile Landline	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	110	110		
	Internet Subscription Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	10	10		
	Cable, Satellite, Telegraph, and Radio Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	335	335		
	Survey Expenses	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	7	7		
	Auditing Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	477	477		
	Other Professional Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	20	20		
	Environment/Sanitary Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	2,375	2,375		
	Janitorial Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	5	5		
	Security Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	300	300		
	Other General Services	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	320	320		
	Reforestation Projects	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	538	538		
	Buildings	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	-	-		
	Other Structures	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	100	100		
	Machinery	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	135	135		
	Office Equipment	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	25	25		
	Information and Communication Technology Equipment	PENRO SIQUIJOR	NP-53.9 - Small Value Procurement	Indicate Date	N/A	1st-4th Quarter	1st-4th Quarter	GoP	55	55		
	Motor Vehicles	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	50	50		
	Repairs and Maintenance Semi-	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	390	390		
	Information and Communications Technology Equipment	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	30	30		
	Printing Equipment	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	20	20		
	Taxes, Duties and Licenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	46	46		
	Fidelity Bond Premiums	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	20	20		
	Insurance Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	501	501		
	Advertising Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	6	6		
	Printing and Publication Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	49	49		
	Representation Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	360	360		

	Transportation and Delivery Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	75	75		
	Rents - Motor Vehicles	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	42	42		
	Other Maintenance and Operating Expenses	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	-			
	Website Maintenance	PENRO SIQUIJOR	Direct Contracting	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	10	10		
	CAPITAL OUTLAYS	PENRO SIQUIJOR						GoP	-			
	Reforestation Projects	PENRO SIQUIJOR	NP-53.12 Community Participation	N/A	N/A	1st-4th Quarter	1st-4th Quarter	GoP	-			
	Motor Vehicles	PENRO SIQUIJOR	Competitive Bidding	Indicate Date	Indicate Date	1st-3rd Quarter	1st-3rd Quarter	GoP	-			

Prepared by:

MICHAEL B. MACABENTA

ISA II/ BAC Secretariat

Noted by:

MORLEY P. BASUIO

BAC Chairperson

Approved by:

LAURENTINO A. BAUTISTA

Head of Procuring Entity