

Requirement for SIFMA Application

1. Letter of intent to apply for SIFMA
2. Application fee in the amount of =P= 1.00 per hectare or fraction hereof, which in any case, shall not be lower than two hundred fifty pesos (P 250.00)
3. location AND Sketch map of the area
4. For individuals/family Units:
 - Community Tax Certificate
 - Certificate from Barangay Captain and Municipal/City Mayor that the applicant is a resident of the area where the site is located.
 - If a government employee, authorization from the head of agency where the applicant is employed;
5. For cooperative/Associations:
 - Certified true copy of the Certificate of Registration with the Cooperative Development Authority (CDA) or Securities and Exchange Commission (SEC);
 - List of Duly elected officers and members and their addresses, duly certified by the board Secretary
6. Barangay/and municipal endorsement
7. Certificate of Non-Overlap issued by National Commission on Indigenous People
8. Prepared SIFMA Lease of Agreement duly signed by the applicant
9. Prepared SIFMA map
10. E-copy of Shapefiles of applied area in CD