

**CHECKLIST OF REQUIREMENTS FOR ISSUANCE OF
PRESIDENTIAL PROCLAMATION AND SPECIAL PATENT
OVER EXISTING RECLAMATION PROJECTS
(Chapter XII and XIII of C.A. No. 141, as amended;
DAO No. 2018-14 dated July 10, 2018)**

PROPONENT/APPLICANT:			
LOCATION:			
AREA:			
NO.	DESCRIPTION	PAGE	REMARKS
I.	Application Fee		
II.	APPLICATION REQUIREMENTS		
1	Approved Survey Plan with technical description		
2	Geotagged photos showing the panoramic view of the reclaimed land		
3	Clearances from other concerned government agencies		
	a. Philippine Reclamation Authority (PRA) in case applicant is other than PRA		
	b. Philippine Port Authority (PPA) in areas under their jurisdiction (Cebu Port Authority for Cebu Province)		
	c. Department of Tourism (DOT) in areas declared as tourist zone		
	d. Bureau of Fisheries and Aquatic Resources (BFAR)		
	e. Department of Energy (DOE) for submarine pipelines and power cable connections		
	f. Department of Public Works and Highways (DPWH)		
	g. Concerned Local Government Unit (LGU) if the area is within municipal waters and the project is not LGU initiated		
	h. Others:		
4	Certification by the CENRO regarding the Status of the area and the Land Classification of the adjacent land		
5	Copy of the EIS/ECC/CNC, as the case may be		
6	Sangguniang Resolution authorizing the conduct of reclamation in case of LGU, or Board of Director's Resolution in case of Government Corporation		
7	Narrative history of the reclamation		
III	Composite Team Narrative Report which shall include, but not limited to, the following:		
	<ul style="list-style-type: none"> • Legal status of the area such as whether it is covered by existing tenurial contracts or agreements or whether the application of the application will violate existing laws, proclamations, regulations or local ordinances; and 		
	<ul style="list-style-type: none"> • The effect of the reclaimed land to the coastal environment and proposed mitigating measures 		
IV	Complete Staff Work (CSW)		
V	Draft proclamation		