

**CHECKLIST OF REQUIREMENTS FOR FRIAR LANDS SALES APPLICATION UNDER ACT NO. 1120, AMENDED BY COMMONWEALTH ACT NO. 32, IMPLEMENTED BY LANDS ADMINISTRATIVE ORDER NO. 3-4 DATED APRIL 30, 1936 AND FURTHER AMENDED BY R.A. 3102 DATED JUNE 17, 1961.**

	Application of the Applicant to Purchase Friar Lands, together with:
	<ul style="list-style-type: none"> <li>a. TIN No. (Tax ID No.) as per EO No. 98 dated April 1, 1999;</li> <li>b. Exact Residence and Mailing Address of the applicant/s;</li> <li>c. Documentary stamps;</li> <li>d. Duly subscribed;</li> <li>e. Sketch Plan and location map of the land;</li> <li>f. Sales Contract and/or Certified Copy of Sales Register Page of the lot;</li> <li>g. CENRO Certification that the land is not covered by any friar lands application</li> <li>h. Certification from the Assessors Office as to whether or not the lands involved has been declared for taxation purposes.</li> </ul>
	Report of Appraisal (recent Appraised Value of the land per DAO No. 98-20. Latest Assessed Value of the land from Assessors Office and BIR Zonal Valuation)
	Preliminary Investigation Report (Information Sheet)  - with categorical findings as to whether or not the land is already covered by TCT in favor of private person
	Approved Survey Plan and Certified Technical Descriptions of the land.
	Notice of Sale;
	Report of Auction Sale;
	Proof of publication by bandillo and proof of posting of notice made before auction sale. (3 consecutive days, including Saturday and Holidays);
	Proof of payment;
	Indorsement of the CENRO thru the PENRo and Regional Office concerned stating his recommendation thereon;
	Sales Contract;
	Proof of full payment of the land (CENRO Certification);
	Deed of Conveyance  (Original forwarded to the Register of Deeds concerned for registration and issuance of corresponding TCT)