

FLAgT Checklist of Requirements

Name of Applicant: _____

Location: _____

Area in hectares: _____

Requirements:

- _____ 1. Application form duly accomplished
- _____ 2. Application fee of ₱500.00 per application
Amount paid ₱ _____
O.R. Number _____
Date Paid _____
- _____ 3. Map of the area applied for, with technical description, coordinates (2) sets of longitude and latitude and tie point from the nearest landmark.
4. Pertinent documents showing proof that the applicant is a legitimate entity qualified to be a holder of a forestland tenurial instrument or agreement, as follows:
 - _____ 4.1 For an individual applicant, certified copy of birth certificate or, if applicant is naturalized Filipino citizen, a certified copy of his/her Certificate of Naturalization.
 - _____ 4.2 For an association, corporation, cooperative or partnership, certified copy of SEC registration certificate and Articles of Incorporation/partnership, and a resolution of the corporate governing body (Board of Directors, Board of Trustees, etc.) designating the authorized representative of said corporation, association or partnership to apply/sign documents for and in behalf of the company.
 - _____ 4.3 For an association or partnership, certified copy of registration from the appropriate registering agency.
 - _____ 4.4 For cooperative, certified copy of certificate of registration with the Cooperative Development Authority (CDA).
- _____ 5. Indicative Development Plan.
- _____ 6. Environmental Compliance Certificate (ECC) (To be secured immediately upon issuance of the FLAgT)
- _____ 7. Appropriate clearance from NCIP.
- _____ 8. If the area applied is located in PALAWAN, clearance from Palawan Council for Sustainable Development (PCSD).
- _____ 9. BIR certification on the zonal valuation of the nearest commercial zone of the Barangay/Municipality or Province whichever is higher.
- _____ 10. Proof of financial capability to develop and manage the area applied for.
- _____ 11. Endorsement from CENRO, PENRO and RD concerned.
- _____ 12. Endorsement from Local Government Units (LGUs).
- _____ 13. Performance bond twice the annual rental or users fee as the case maybe, but not less than ₱10,000. Provided, that 50% of the computed bond deposit shall be posted in CASH and the balance in the form of surety bond with a duration of five (5) years renewable every five (5) years in case of a lease or management agreement or coterminous to a permit. Provided, further, that the face value of the surety bond shall be increased by 25%. The performance bond shall be posted within thirty (30) days upon issuance of the FLAgT.
- _____ 14. Government share/annual rental shall be at least five percent (5%) of the most recent zonal value of the nearest commercial zone of the barangay/municipality/city or province whichever is higher. Government share shall be paid within thirty (30) days upon issuance of the FLAg paid within thirty (30) days upon issuance of the FLAgT.
- _____ 15. Comprehensive Development and Management Plan (CDMP) should be submitted to the Regional Office prior to endorsement of the application to Forest Management Bureau (FMB) and Office of the Secretary.
- _____ 16. Tourism Development Plan (TDP) prepared by the Local Government Unit (LGU) and duly approved by the Department of Tourism.
- _____ 17. Others (pls. specify)

Legend:

√ To be submitted together with the application

X To be submitted or complied with after the issuance/approval of the tenurial instrument (FLAgT).

Z – Lacking document/requirement

N/A – Not applicable

O Others (Pls. Specify) -----

As of month of September 2016