



## CHECKLIST OF REQUIREMENTS FOR WILDLIFE FARM PERMIT (WFP)

Legal basis: DAO No. 2004-55, Section 5 & 9

### ❖ **Wildlife Farm Permit (Small Scale-Capital P 1.5 Million and below)**

1. Duly accomplished application form with two recent 2'x2' photo of the applicant
2. SEC/CDA Registration (Security and Exchange Commission/Cooperative Development Authority) or DTI Registration for individual applicant
3. Proof of Scientific expertise (list and qualifications of manpower & Veterinary Cert.)
4. Proof of financial capability to go into breeding (Financial/Bank Statement)
5. Proposed facility design (Photo of facility)
6. Prior clearance of affected communities (Municipal or Barangay Clearance)
7. Wildlife acquired from legal sources:
  - WFP holders/ CITES/Non-CITES Import permit
    - i. Proof of Purchase (Official Receipt/ Sales Invoice or Deed of Sale)
    - ii. Notarized Deed of Donation
  - Local Transport Permit, (if applicable)
8. **WFP Application and processing Fee = 500 + Permit Fee = 2,500 Total Fee = 3,000**

Additional Requirements:

- Vicinity map of the area/site (Ex. Google map/ Sketch map)

For DENR:

- Inspection for wildlife & facility conducted by concerned CENRO/Regional Office

### ❖ **Wildlife Farm Permit (Medium to Large Scale – P 1.5 Million and above)**

1. Duly accomplished application form with two recent 2'x2' photo of the applicant
2. Management and breeding plan
3. Proof of scientific expertise (List of qualifications of manpower & Veterinary Cert.)
4. Photo of existing facility (for those converted to wildlife farm) or sketch/development plan of proposed facility
5. Photocopy of land title or lease contract
6. Proof of financial capability to go into breeding (Financial/Bank Statement)
7. Articles on incorporation ( if applicable)
8. SEC/ CDA or DTI registration
9. Prior clearance from community
10. BIR Registration as exporter, if applicant will engage in export
11. Wildlife acquired from legal sources:
  - WFP holders/ CITES/Non-CITES Import permit
    - i. Proof of Purchase (Official Receipt/ Sales Invoice or Deed of Sale)
    - ii. Notarized Deed of Donation
  - Local Transport Permit, (if applicable)
12. **WFP Application and processing Fee = 500 + Permit Fee = 5,000 Total Fee =5,500**

Additional Requirements:

- Vicinity map of the area/site (Ex. Google map/ Sketch map)

For DENR:

- Inspection for wildlife & facility conducted by concerned CENRO/Regional Office

**NOTE: LPDD & RWMC evaluate application; and Wildlife Farm Permit/s when approved is valid for three (3) to five (5) years which may be renewable for another three (3) to five (5) years.**

For more inquiries about the issuance of Wildlife Permits you may contact the office of:

LPDD, DENR-7, Lahug, Cebu City  
Chief LPDD Ma. Clea A. Arceño;  
Telephone – (032) 316-8265 (Elaine)